

## How do I Contact Willow Tree?

To reach a member of the Willow Tree team, call **920-436-8881** and the extension listed below.

Willow Tree's hours of operation are from 8:00 am - 5:00 pm, Monday through Friday.



### Willow Tree Staff:

- ◆ Advocate..... ext. 3005
- ◆ Therapist..... ext. 3009
- ◆ Child Forensic Interviewer..... ext. 3006
- ◆ Prevention Specialist..... ext. 3003
- ◆ Receptionist..... ext. 3001

### Medical Team:

- ◆ Nurse Practitioner..... ext. 3007
- ◆ Certified Nurse Assistant..... ext. 3001

### Administration:

- ◆ Program Director..... ext. 3002

### Collaborative Partners:

- ◆ Family Services of Northeast Wisconsin
- ◆ Children's Hospital of Wisconsin
- ◆ Brown County Human Services
- ◆ Brown County District Attorney's Office
- ◆ Area Law Enforcement
- ◆ Local Healthcare Providers



503 South Monroe Avenue, Green Bay, WI 54301  
P.O. Box 22308, Green Bay, WI 54305-2308  
(920) 436-8881  
[www.willowtreecac.org](http://www.willowtreecac.org)



*A Community Partnership to Protect,  
Heal and Care for Abused Children*



## What is Willow Tree?

Located at 503 S Monroe Avenue in downtown Green Bay, the Willow Tree Cornerstone Child Advocacy Center provides services to children who are suspected victims of abuse or neglect. Willow Tree is a safe, comfortable facility where children can discuss the abuse in a non-threatening, compassionate, and child-friendly environment.

The center brings together a team of specially trained professionals who evaluate and investigate cases of child abuse and provide advocacy and support services for children and their families.

## What happens when I arrive at Willow Tree?

When you come to Willow Tree, you will be welcomed by a team member who will take time to get to know you and your child. We understand that abuse may be a difficult topic to discuss, and our staff will do whatever we can to help you and your child through this hard time.

Depending on the circumstances, your child may be asked to complete a video-recorded interview about the suspected abuse and/or undergo a medical evaluation.



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## Who will I meet with at Willow Tree?

A team of professionals works with you and your child during and after your visit to Willow Tree. All team members have special training working with children and families in crisis. Professionals you meet with may include Medical providers, Social Workers, Police Officers and Advocates.

## What happens during the video-recorded interview with my child?

During the video-recorded interview, your child will speak with a professional trained to speak with kids about abuse. This interview is recorded so that your child will only have to speak about the abuse once. To help your child from becoming distracted, parents are not allowed in the interview room.

When the interview is finished, the recording will be used by law enforcement and the district attorney's office as a part of the child abuse investigation.



## What happens during the medical evaluation?

Medical team members at Willow Tree are experts in identifying child abuse and/or neglect as well as conditions that look like child abuse but may not be. If a medical evaluation is recommended, a member of the medical team will work with you to get your child's medical history. Once this is complete, our nurse practitioner will perform a gentle head-to-toe check-up of your child to look for signs of abuse. If signs of abuse are seen or suspected, further examination may be recommended.

## What happens after the interview and exam?

At the end of your appointment, you will meet with team members to discuss your child's appointment, get resources, ask questions, and learn more about what will happen next.

***An important note for parents:*** During this difficult time, it is recommended that you do not ask your child questions about the abuse. If your child asks you questions or wants to discuss the abuse, answer him or her honestly, but in a simple way that he or she will understand.